

Nicole M. Torrey

Professional Profile

Dedicated educational leader with over 18 years of experience advancing student achievement through instructional leadership, school improvement, special education administration, and organizational development. Proven ability to lead curriculum implementation, strengthen student support systems, develop staff capacity, and cultivate a restorative, student-centered culture. Skilled in strategic planning, personnel leadership, data analysis, community engagement, and continuous improvement initiatives. Committed to building strong partnerships and guiding schools through thoughtful, innovative leadership focused on academic excellence and long-term district success.

Education

Eastern Michigan University

Master of Education

Ypsilanti, MI

May 2022

- School Administrator Certificate K-12

Grand Valley State University

Bachelor of Arts/ Master of Education

Grand Rapids, MI

May 2006, May 2013

- Secondary Teaching Certificate Endorsements: English, History, Social Studies
- Master of Educational Technology

Experience

Buckley Community Schools

Elementary Principal

Buckley, MI

July 2024 – Present

- Leadership in instruction, curriculum development, professional learning, and strategic staff support
- Redesigned student support systems and aligned resources through data-driven decision-making to improve student outcomes
- Supported implementation, monitoring, and continuous improvement of Restorative Practices to strengthen school culture
- Provided leadership and monitoring of student support services and special education programming, ensuring compliance and equitable access for students
- Fostered transparent communication and collaborative partnerships with students, families, staff, and community
- Contributed to the development, writing, and implementation of state, federal, and local grant applications to secure resources that support district initiatives, student achievement, curriculum support, and organizational goals

Benzie County Central Schools

MS/HS/Academy Assistant Principal, District Special Education Monitor

Benzon, MI

July 2023 – June 2024

- School improvement planner as Building Improvement Team facilitator
- Directed Child Study process, professional learning, staff meetings, and PLCs to strengthen instructional practices and student outcomes
- Maintained district compliance in special education while improving organizational systems, procedures and service delivery
- Supervised, evaluation, and coached staff to support professional growth and instructional effectiveness
- Contributed to district-wide initiatives through leadership and participation in literacy, climate and culture communications, and behavior-focused committees

Onkama Consolidated Schools

Secondary ELA/Social Studies Teacher, Special Education Designee

Onkama, MI

August 2008 – June 2023

- Developed and delivered standards-based instruction across English Language Arts, Government, Economics, World Geography, and Computers
- Supported student achievement and student growth while fostering student readiness for college, the work force and trade schools

- Provided leadership and oversight for Yearbook, National Honor society, High School Student Council, Class Advisor, and technology initiatives, including fundraising management and budget management
- Coordinated K-12 Child Study process, contributed to School Improvement initiatives, served as a college-level instructor, and participated in numerous committees focused on organizational effectiveness and student success

Professional Leadership Experience

- Led implementation of new curriculum initiatives for K-6 staff while providing training, coaching, and instructional resources
- Conducted regular curriculum and instructional walkthroughs focused on improving teaching practices and student achievement
- MTSS framework used to analyze student achievement and assessment data in collaboration with educators to identify needs, inform strategic planning, and develop supports that address the academic, social, emotional, and behavioral needs of students
- Experienced overseeing intervention systems, child study processes, and special education compliance to ensure appropriate student supports and services
- Supervised, mentored, and evaluated instructional staff and support staff
- Developed and facilitated professional learning opportunities aligned with district goals
- Fostered collaborative professional culture focused on continuous growth and accountability
- Collaborated with district leadership to develop, manage, and monitor federal and state grant programs, ensuring compliance with funding requirements, accurate budget expenditures, and timely submission of required state reports and updates
- Championed restorative practices to strengthen school climate, improve student accountability, and foster relationships
- Promoted transparent communication and collaborative problem solving across all stakeholder groups