



# Buckley Community Schools

*EVERY student is our FIRST priority*

## Buckley Community Schools

### JOB POSTING

January 13, 2026

Buckley Community Schools is accepting applications for the following position:

#### **Junior High Track Coach**

1. Type of work — Coaching Junior High Track Season
2. Location of work — Buckley Community Schools
3. Starting date — Spring Season
4. Rate of pay — To be determined upon past experience
5. Hours to be worked — Practice and games per schedule
6. Classification — Coach
7. Minimum requirements — Coaching experience preferred
8. Ending date for applications — Applications will be accepted until the position is filled.

Please send letter of application and resumé to: [jharrand@buckleyschools.com](mailto:jharrand@buckleyschools.com)

Mrs. Jessica Harrand, Superintendent  
Buckley Community Schools  
305 S. First St.  
Buckley, Michigan 49620

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[www.buckleyschools.com](http://www.buckleyschools.com)





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## Job Description

Position: JH Track Coach for 2026 spring season

Servicing Buckley Community Schools

### Requirements:

- Minimum High School Diploma
- High moral character, integrity and strong interpersonal communication skills
- Knowledge in the rules and fundamentals required of the sport
- Organizational skills
- Previous coaching experience in designated sport preferred
- Demonstrated ability to work with JH school students
- Ability to cooperate with others to plan practice times
- Demonstrated ability to work well with others, e.g. coaches, parents, school administration
- Ability to follow BCS and MHSAA procedures, policies and guidelines.
- Demonstrated strong communication and interpersonal skills
- Must meet criminal history background requirements
- Promotes the program
- Works under the Varsity and JV Coach to follow program plans

### Essential Job Functions:

- Regular communication with Athletic Director and High School Coaches
- Develops and organizes practices
- Maintains professional growth through attendance of coaching clinics and conferences
- Instructs and demonstrates track rules and techniques
- Assists the Athletic Director and HS Coaches in schedule and making travel arrangements
- Acts as a liaison person in relating the district track program to the staff, administration, community and local media
- Interact with co-workers, admin., students, parents, and community, in supportive, and cooperative ways.
- Performs other related duties, including special projects, as required or requested, consistent with reasonable expectations for the contracted position
- Supervision of all practices, scrimmages, games, non-season schedule and during bus rides
- Supports the entire Athletic Program

**Application Procedure:** Letter of Interest and Resume must be sent to Mrs. Jessica Harrand  
Superintendent at [jharrand@buckleyschools.com](mailto:jharrand@buckleyschools.com)

**Application Timeline:** Until Filled