



Buckley Community Schools

EVERY student is our FIRST priority

Buckley Community Schools JOB POSTING

February 28, 2023

Buckley Community Schools is accepting applications for the following position:

Technology Director – Full Time

1. **Type of work** – Technology
2. **Location of work** – Buckley Community Schools
3. **Starting date** – 2022-23 School year
4. **Rate of pay** – Salary per contract
5. **Hours to be worked** – Per contract: Generally 7:30 a.m. – 4:30 p.m. extended school year
6. **Classification** – Technology director
7. **Minimum requirements:**
 - 5 years experience with PowerSchool
 - 5 years experience working in a school setting with technology and software systems
 - Ability to design and update school wide wireless internet system
 - Ability to maintain and update school website
 - Ability to maintain school wide phone system
 - Understanding data flow between MSDS, Student data management systems, EdPlan and software programs
 - Ability to teach others how to utilize technology within the classroom
 - Experience with asset management
8. **Ending date for applications** – Applications will be accepted until the position is filled.

Please send letter of application and resumé to: jharrand@buckleyschools.com

Mrs. Jessica Harrand
Buckley Community Schools
305 S. First Street
Buckley, Michigan 49620